

**Kansas Behavioral Sciences Regulatory Board  
Social Work Advisory Committee Meeting  
March 29, 2017, 1:00 p.m.**

**Call to order:** The meeting was called to order by Co-Chair Carolyn Szafran at 1:05 p.m.

**SW Advisory Committee Members Present:** Attending in person: Angie Heller-Workman and Carolyn Szafran. Attending by telephone: Becky Upshaw, Carl Meyers, Jane Holzrichter, Marcia Simoneau, Mike Gillett and Sheri Hilger.

BSRB Staff present: Max Foster, Joan Hahn and Linda Hoover

Guest present: Sky Westerlund, KNASW representative

- 1) **Agenda Presented.**
- 2) **Review and Approval of the SW Advisory Committee minutes of January 18, 2017.**  
Mike moved to approve the minutes. Rebecca seconded the motion. Motion carried. Minutes were approved as published.
- 3) **Reports and updates from BSRB Director.**
  - a. HB 2149 and companion SB 197 were introduced earlier this session that would impact the BSRB. This legislation was submitted by KNASW. Max was directed by the BSRB to testify in opposition. This legislation would create a Social Work Examining Committee within the BSRB and that group would be responsible for the overview and regulation of the licensure of the Social Work profession in Kansas. Members of the Social Work Examining Committee would be appointed by the governor and a portion of the BSRB, and a separate group that dealt exclusively with the licensure of the Social Work profession. There was a hearing in February 2017 for this proposed legislation, which now resides in the Senate Public Health and Welfare Committee but no hearing scheduled for this.
  - b. BSRB budget remains intact for the current fiscal year.
- 4) **Visitor Announcements.** Sky had no announcement.
- 5) **New Business Items.** None

### **Old Business**

1. Update Report on LSCSW Supervisor Manual Subcommittee:
  - “A Guide for the Licensed Specialist Clinical Social Worker Supervisor”. A table of content has been further developed and appears as page of today’s agenda. An invitation was extended for anyone to provide suggestions and feedback to this project. The consensus of the attendees was that a supervisor must have certain qualifications and experience.
  - Action Step for May Meeting: Route all suggestions for what to include to add to next meeting. Deadline: submit one week prior to May SW Advisory Committee Meeting.
  - Schedule next meeting. May 16, 2017 at 1:00 p.m.

2. Preparing and planning for 2018 Legislative Session Clinical Supervisor Training Requirement
  - Continue to gather information/data ASWB regarding different state that have some type of Clinical Supervisor Training
  - Action suggested: Each member bring any research regarding the importance of Clinical Supervisor Training
3. Advancements in Technology and Best Practice Supervision Session Practice How do we keep up with the advancements in technology while upholding best practice standards for Supervision, Practice and/or Continuing Education?
  - Action 1: Each Member provide additional research on Best Practice Standard for Supervision, Practice and/or Continuing Education (*What does research tell us? Is face-to face supervision still considered the best practice? Thoughts about other TeleMental Health practices such as Zoom, Skype, etc.? Should supervisors/supervisees in rural areas have special considerations?*) Current references listed below
  - Action 2: Volunteers for a subcommittee: Rebecca Upshaw volunteered to chair, Jane Holzrichter and Mike Garrett. The first meeting of this committee is set for April 5, 2017 at 1:00 p.m. This will be by phone conference which will initiate from BSRB office. This new committee will be known as the “Advancement in Technology Subcommittee”.
  - May 8, 2017 BSRB member Deb Stidham Addiction Counseling will be presenting and demonstrating different TeleMental Health practices options, encouraged to come or attend by phone conference!
4. Clinical Supervision Evaluation form “recommended with reservations”
  - Action 1. Development of 6-month (*time period to be determined*) evaluation form and regulation language change for 2018 Legislative session (Leslie and Joan Need for others to volunteers?) *Example The supervisor shall provide 6 months or annual reports of progress to the BSRB committee. The reports will be due... The supervision evaluation report will provide a satisfactory/unsatisfactory overview of the licensee’s practice knowledge of the licensure statues and rules, licensure scope of practice, understanding and adherence to approved standards of professional and ethical conduct, areas of continued growth and development, and accountability of supervision hours thus far in the process...* Leslie and Joan have begun the work of amending the Attestation and will send draft for next meeting.
  - Current language on Clinical Supervision Training Plan (# 14, page 6) *Describe the plan for evaluating your progress in supervision. Periodic written evaluations are encouraged.* [KAR 102-2-8 (d)(5)(6)]. There is need to require signature and date of signing for both the supervisor and supervisee.

## **New Business**

**Adjournment/Schedule of next SW Advisory Committee. Next meeting set for Wednesday, May 17, 2017 at 1:00 p.m.**

**Table of Content**

**1. Acknowledgment**.....Page 3

**2. Supervision Manual Purpose Statement**.....Page 4

**3. Disclaimer Statement BSRS**.....Page 5

**4. Clinical Supervision Standards**.....Page 6

**5. LSCSW Supervision and Licensure Statues and Regulations**.....Page 7

**6. LSCSW Supervision Process and Forms**

    a) Definition of Clinical Supervision .....Page 8

    b) Purpose of Clinical Supervision.....Page 8-9

    c) Role of Clinical Supervisor.....Page 9

    d) Legal Responsibilities & Liability Risk for Clinical Supervision.....Page 10-11

    e) LSCSW Supervision Training Plan.....Page 11

    f) LSCSW Clinical Supervision Hour Summary.....Page 11-12

    g) Evaluation Progress during the LSCSW Supervision Process.....Page 12

    h) Training Plan Amendment-New/Additional Supervisor.....Page 12

    i) Training Plan Amendment-New/Additional Work Site form.....Page 12

**7. Application Process**.....Page 13

**8. ASWB LSCSW Examination**.....Page 13-14

**9. Application for Renewal of License**.....Page 14

**10. Common Questions Asked/Answers** .....Page 14

**11. Addendums**.....Page 15

**References**

- “Social Workers on the Move” at [www.ASWB.org](http://www.ASWB.org).
- The NASW Best Practice Standards <https://www.naswpress.org/publications/standards/supervision.html> The ASWB Model SW Act [https://www.aswb.org/wp-content/uploads/2013/10/Model\\_law.pdf](https://www.aswb.org/wp-content/uploads/2013/10/Model_law.pdf)
- On-Line Supervision and Face to Face Supervision [http://www.counseling.org/docs/default-source/vistas/vistas\\_2010\\_article\\_46.pdf?sfvrsn=7](http://www.counseling.org/docs/default-source/vistas/vistas_2010_article_46.pdf?sfvrsn=7)
- Investigating the Effectiveness of Clinical Supervision [http://www.counseling.org/resources/library/VISTAS/vistas12/Article\\_42.pdf](http://www.counseling.org/resources/library/VISTAS/vistas12/Article_42.pdf)